

## ORAL PRESENTATIONS INFO



### Time for Presentation

Session Type	Presentation	Questions & Discussion	Total Length
Plenary Lecture	45 min	15 min	60 min
Keynote Presentation	12 min	3 min	15 min
Short Oral Introduction to Poster Presentation	3 min	45-60 min in front of poster	-

### Presentation Preparation

1. Session room will be equipped with one laptop (Microsoft PowerPoint) and a LCD projector.  
**Please be noted that all speakers must use the provided laptop** to prevent the connection problems and save the installation time.
2. Please use horizontal slides and make sure all fonts appear as expected and all audio/video clips work properly.
3. All presentations should have a 4/3 aspect ratio.

### Before Presentation

1. In a matter of smooth organization, we would appreciate to receive your presentation to: [danubia-adria2024@ippt.pan.pl](mailto:danubia-adria2024@ippt.pan.pl) before the event.
2. Please arrive at the session room **at least 30 minutes before** your session starts to meet the chairs and to re-confirm your presentation slides.
3. The conference staff will be present at the session room to provide any relevant assistance.